

GASPAR DE PORTOLA MIDDLE SCHOOL

P.O. BOX 57183, TARZANA, CA 91357-1853 PHONE: 818-654-3300 FAX: 818-996-0292

January, 2014

Dear Parents/Guardians:

Portola's Annual Chocolate Drive Fundraiser starts February 12 and will run through March 7, 2014. During those weeks, Portola students will be selling World's Finest Chocolate Bars for \$1.00 each. The money raised will be used to purchase much needed educational materials for our students. In addition, funds will be used to supplement essential programs such as library supervision, field trips, and other enrichment activities.

The fundraiser is based on a consignment system. Students will be issued one case of chocolate initially (60 bars each). Additional cases will be issued only after the money for the first case has been received. All money must be turned in by March 11, 2014 in order to qualify for prizes!!!! Please note that **UNSOLD CANDY CANNOT BE RETURNED**.

We suggest students limit their sales to friends and relatives. Students under 16 years of age must not sell candy on the street nor door-to-door unless supervised by an adult. **STUDENTS MAY NOT SELL CHOCOLATE ON CAMPUS DURING SCHOOL HOURS!**

This year, we will be distributing the chocolates out of room S-9 from 7:30-7:50 A.M. and after school from 3:00 – 3:30 P.M. (1:30 – 2:00 P.M. on Tuesdays). Money can be turned in and chocolate checked out daily. Make all checks payable to **RIENDS OF PORTOLA**.

Student participation is voluntary and parental permission is required. The tear-off below, must be returned, signed and turned in to Homeroom or the Main Office prior to the start of the sale on February 12, 2014. No child will be issued any candy unless we have their parent's signature.

Thank you for all your support.

Sincerely,

Friends of Portola

Return to Homeroom Teacher

I give my child, _____, permission to participate in the Friends of Portola Chocolate Drive from February 12 – March 7, 2014. I understand that my child is responsible for returning all money received from the sale of the candy. **PLEASE PRINT CLEARLY!!!**

Parent/Guardian Name (Print)

Parent/Guardian Signature

Student Name (Print)

Student Signature

Homeroom Teacher

Room #

Grade Home Phone & Cell

E-mail Address